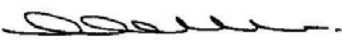




Mitchell Community Health Services Position Description

Position Title:	Personal Helpers and Mentors Program (PHaMs) Peer Support Worker
Incumbent:	This is a new position
Location:	<i>Mitchell Community Health Services conducts business from its Centres in Broadford, Seymour and Wallan (Wallan Community Health and Resource Centre). Some services are provided on an outreach basis or from the clients home in the Mitchell and Murrindindi Shires.</i>
Team/Program Area:	Counselling and Community Care
Reports to:	PHaMs Team Leader
Supervisory Responsibilities:	None
Hours of Work:	Part-time as negotiated
Classification/Award:	Award: Health Professional Classification: Unqualified Welfare Worker Y3 Generous salary packing available
Performance Review:	A three (3) month probation will apply to this position (3 months from date of commencement). Performance reviews will then be held annually.
Version Number:	1.0 Date Written:
Version updates:	
Approved by:	
	Signature:
	Name: Chris McDonnell
	Position: Chief Executive Officer
	Date:

Background

Mitchell Community Health Services (MCHS) is committed to excellence in the delivery of holistic, accessible, community based health services. We value community participation and working in partnership with other agencies to identify community needs. We strive to develop innovative programs and services and actively encourage community members to be responsible for their own well-being.

Less than an hour's drive from the north of Melbourne, MCHS provides a broad range of service to residents of the lower Hume region, which includes a variety of small rural communities in addition to rapidly growing suburban settings.

Position Purpose and Scope

MCHS was successful in obtaining funding for the Lower Hume region for the Commonwealth Personal health and Mentor Program (PHaMS). The aim of PHaMS is to provide recovery focussed support to individuals who are socially isolated due to mental illness. The PHaMS program will operate from a strong teamwork focus that includes a Senior Clinician, a number of Outreach and Peer Support workers.

A PHaMS Peer Support Worker will have experience as a consumer of the mental health or welfare service system. They will have a strong belief in the capacity of individuals to recover from illness, and re-engage with their community, and a commitment to an asset based approach to service delivery.

Key Responsibilities

The Outreach Worker will report to the Senior Clinician to:

Service Provision

- Assist in the provision of outreach services to PHaMS participants, family members and friends to develop short and long term goals that re-establish meaningful community connections.
- Provide quality and accountable services to the community including the use of client feedback systems.
- Maintain all documentation, including client files, in an accurate, professional and timely manner
- Work closely with other members of the PHaMS team including attendance at team meetings, client reviews and professional development activities.
- Assist the PHaMS team to maintain a consumer focus in service delivery

Service Development

- Implement, monitor and report on progress and service quality improvement plans
- Participate in community engagement and networking to develop partnerships aimed at increasing opportunities for PHaMS participants, friends and families.
- Participate and support an integrated approach to health promotion activities within the agency.
- Participate in community development and health promotion activities designed to increase community understanding and acceptance of mental health issues.

Selection Criteria

Desirable

- Experience in the provision of services to clients with mental illness, including goal focussed care planning.
- Demonstrated experience in working as a member of a team.
- A commitment to ongoing professional development
- A commitment to a strength based approach to service delivery.
- Effective verbal and written communication skills.

- New staff will be required to undergo a Police Records Check and, if relevant, a Working with Children's Check.
- Employees are required to advise Mitchell CHS of any changes that may affect the current Police Records check status, and



advise Management immediately.

- A current Victorian Drivers Licence is required. Loss of licence or any licence infringement must be reported by the employee to the Mitchell CHS Management immediately.
- A completion of pre-existing injury or illness declaration will be required prior to appointment to the position.
- Professional Memberships should remain active.

I have read this position description and understand its contents.

Signed:.....Date:.....

Name in Print:.....

Director

This position description accurately describes the essential functions assigned to this position.

Signed:.....Date:.....

Signed:.....Date:.....